

POSITION APPLIED FOR:

Name: _____ Social Security No.: _____ . _____ . _____
 Address: _____ Driver's Lic. No/Exp. Date: _____
 _____ Email Address: _____
 Telephone No. (Days): _____ Telephone No. (Evenings): _____

1. Please list professional certificates, licenses, registrations and/or other specialized training:

2. Please indicate any office or specialized equipment you can operate and/or pertinent skills you possess:

3. May we contact your present employer as to your qualifications?

yes no please wait

4. Have you ever been convicted of a felony, forfeited bail or are you now under charges for any violation of civil or military law? (Do not include minor traffic violations and you should not disclose convictions that are over two years old as of the date you complete this application for a violation of health and Safety Code sections 11357, 11360, 11364, 11365, or 11550, as those statutes relates to marijuana prior to January 1, 1976, or a statutory predecessor to those statutes.)

yes no

If yes, please provide detailed information on a separate sheet of paper and attach to this application.

PLEASE NOTE: A conviction is not an automatic bar to employment. What you were convicted of, how long ago, and your conduct since the offense, will all be considered in terms of the position you are applying for.

5. How did you hear about this job?

• Visited City Hall <input type="checkbox"/>	• Phoned City Hall <input type="checkbox"/>	• Internet Ad (specify) <input type="checkbox"/> _____
• Visited City Website <input type="checkbox"/>	• Printed Ad (specify) <input type="checkbox"/> _____	• Posted Bulletin (specify) <input type="checkbox"/> _____
• Other (specify) <input type="checkbox"/> _____		

EDUCATION:

High school graduate? yes no If "No" circle last year completed: 8 or less 9 10 11 12 GED

Name and location of high school _____

Colleges, universities, business or trade schools attended:

Name	Location	Dates Attended	Degree Earned
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

The City of La Cañada Flintridge does not discriminate, nor take into consideration any non-merit factors in its hiring and employment practices.

EMPLOYMENT HISTORY:

Beginning with your present or most recent employer, please indicate your relevant work history for the past ten (10) years, including any military service, volunteer work and/or periods of unemployment in excess of one month. If additional space is needed, please attach a separate sheet of paper to this application.

Employer/Company Name: _____ Telephone No.: _____
Address: _____
Your Title: _____ Hours per week: _____
Supervisor's Name: _____ Supervisor's Title: _____
Beginning Date: _____ Beginning Salary: _____ per _____
Ending Date: _____ Ending Salary: _____ per _____
Reason for leaving: _____
Duties: _____

Employer/Company Name: _____ Telephone No.: _____
Address: _____
Your Title: _____ Hours per week: _____
Supervisor's Name: _____ Supervisor's Title: _____
Beginning Date: _____ Beginning Salary: _____ per _____
Ending Date: _____ Ending Salary: _____ per _____
Reason for leaving: _____
Duties: _____

Employer/Company Name: _____ Telephone No.: _____
Address: _____
Your Title: _____ Hours per week: _____
Supervisor's Name: _____ Supervisor's Title: _____
Beginning Date: _____ Beginning Salary: _____ per _____
Ending Date: _____ Ending Salary: _____ per _____
Reason for leaving: _____
Duties: _____

Employer/Company Name: _____ Telephone No.: _____
Address: _____
Your Title: _____ Hours per week: _____
Supervisor's Name: _____ Supervisor's Title: _____
Beginning Date: _____ Beginning Salary: _____ per _____
Ending Date: _____ Ending Salary: _____ per _____
Reason for leaving: _____
Duties: _____



I have read and acknowledge all information presented in this application. I hereby certify that all statements made in this application are true and complete. I authorize the release of information concerning my qualifications, background, and prior employment to the City of La Cañada Flintridge. I understand that any misstatement, omission, or misrepresentation of material fact(s) may be grounds for disqualification or dismissal. I also understand that , if hired, I will be required to show proof of identity and entitlement to accept employment in the United States as per the Immigration and Control Act of 1986.

Signature: _____ Date: _____